

**CHECK LIST – PRINCIPAL EMPLOYER**

Sr No.	Particulars	Description	PDF Attachment
1	Name and address of the P.E.	Dr Lal Pathlabs Ltd, Block-E, Sector 18, Rohini, Delhi-85	
2	Website address	www.lalpathlabs.com	
3	Name and address of the Proprietor/ Director/Partners	Dr. Vandana Lal, Executive Director, J-5, Green Park Main, New Delhi	
4	Phone /Mobile Number and E-mail ID of establishment /person in charge of the contract work	Col HC Seth, SM, Retd, Mob 8130496738, Ph- 011-30244120 <a href="mailto:customercare@lalpathlabs.com">customercare@lalpathlabs.com</a> , <a href="mailto:hc.seth@lalpathlabs.com">hc.seth@lalpathlabs.com</a>	
5	Name and address of the place / site where the contract workers are to be employed	Dr Lal Pathlabs Ltd, Block-E, Sector 18, Rohini, Delhi-85	
6	Phone /Mobile Number and E-mail ID of establishment /person in charge of the site	Col HC Seth, SM, Retd <a href="mailto:hc.seth@lalpathlabs.com">hc.seth@lalpathlabs.com</a>	
7	Copy of power of Attorney / Board resolution authorizing to act as P.E.	Board resolution Dated 10 July 2014 (Copy enclosed)	*
8	Copy of MOA/AOA/Partnership deed/Proprietor ID proof.	Submitted	*
9	Nature of work for which contract workers are to be engaged/employed.	Housekeeping, Maintenance, Security and Lab attendant	
10	Form "V" issued by P.E. to each contractor-Rule 21(2)	Submitted	*
11	Notice of commencement / completion of contract work-rule 81(3)	Enclosed	*
12	Application in Form 1 –Rule 17(1)	Enclosed	*
13	Agreement with each contractor along with rate & no .of workers for which contract has been given	Enclosed	*
14	Letter of extension of contract period issued to contractors, in case of renewal of license	NA	*
15	Affidavit by P.E. regarding compliance of Rule 25 (2) (V) and that wages to contract workers are being paid through account Payee Cheque/ ECS.	Enclosed	*
16	Name and designation of the person authorized under Rule	Col HC Seth, SM, Retd	*
17	Challan off Registration Fees (G.A.R.-7)	Submitted	*
18	Registration certificate No. under CLRA Act, 1970	CLA/PE/1/NW/2015 Dt. 15 Jan 2015 As amended vide CLA/PE/1/NW/2015/4066-67 dt. 20 Nov 2015	*
19	Registration Number/ Certificate under the Companies Act, 1956	55-65388	*
20	Registration Number/ Certificate under the Delhi Shops & Establishment Act, 1954/ Factories Act, 1948	2010000744 dt 7 Feb 2010	*
21	Copy of application for amendment.	NA	*
22	Annual Return – Rule 82 (2)	NA	*

\*.Documents to be uploaded as PDF Attachment-Loaded/Enclosed.



**Board Resolution**

Minutes of the Minutes of the meeting of the Board of Directors of Dr Lal Pathlabs Pvt. Ltd. held on 10.07.2014 at 12<sup>th</sup> Floor, The Pavilion, M G Road, Gurgaon on 10.07.2014

Resolved that following official of the company is authorized to sign all documents, applications and deal with labour department and deal with local bodies/owners for all other statutory matters whose signature is attested below:


Name	Designation
Mr. Harish Chander Sethi	AGM - Administrator

Resolved that the above is a correct copy of the resolution passed on 10.07.2014 by the Board of Directors of the company and that it has been entered in the usual course of business in the minutes book of the company and signed therein by the Chairman of the meeting/company and is in accordance with the Memorandum and Articles of Association of the Company.

True Copy

For the Board of Directors

  
Authorized Signatory

  
Signature of Mr. Harish Chander Sethi

  
Signature Attested

UNDER THE COMPANIES ACT, 1956

COMPANY LIMITED BY SHARES

MEMORANDUM OF ASSOCIATION

OF

DR. LAL PATHLABS PRIVATE LIMITED

- I. The Name of the Company is DR. LAL PATHLABS PRIVATE LIMITED.
- II. The Registered Office of the Company will be situated in the national Capital Territory of Delhi.
- III. The objects for which the Company is established are:-
  - (A) THE MAIN OBJECTS TO BE PURSUED BY THE COMPANY ON ITS INCORPORATION ARE:-
    1. To set up, engage, collaborate, acquire, purchase, maintain, open collection centres, conduct, manage, administer, own, run laboratories for the purposes of carrying out pathological investigations of various branches of Bio-Chemistry, Hematology, Histopathology, Microbiology, Electrophoresis, Immuno-chemistry, Immunology, Virology, cytology and other pathological investigations.
    2. To carry on the business of rendering services for sending, receiving within Indian or outside India, for pathological investigation purposes, the human blood, blood products, plasma, serum, body fluids, tissues, drugs, powder etc.
    3. To carry on the business of manufacture, importers, exporters, stockist, consignment agents, sole selling agents, commission agents, dealers in all kinds of pathological solvents, equipments, disposable syringes, life saving devices, drugs, pharmaceutical, medicinal and chemical preparations used for human beings.
  - (B) THE OBJECTS INCIDENTAL OR ANCILLARY TO THE ATTAINMENT OF THE MAIN OBJECTS ARE :-
    1. To purchase and otherwise acquire, own, import, sell export and deal in all materials, substances, appliances, machines, containers and such other articles and apparatus and things capable of being used in any of the aforesaid business and to own, lease and otherwise acquire and use facilities of whatever kind as may be convenient or useful or conducive to the effective working of the said business or any part thereof.

For Dr. LAL PATHLABS PVT. LTD.

*[Signature]*  
DIRECTOR

For Dr. LAL PVT.

*[Signature]*

#### 10.5 Proxies

Any Shareholder may appoint another Person as his proxy (and in case of a corporate shareholder, an authorized representative) to attend meeting and vote thereat on such Shareholder's behalf, provided that the power given to such proxy or representative must be in writing. Any Person possessing a proxy or other such written authorization with respect to any Equity Shares shall be able to vote on such Equity Shares and participate in meetings as if such Person were a Shareholder. A corporate Shareholder may, in accordance with the provisions of the Act, appoint any person as its authorized representative to act for and on its behalf at general meetings of the Company.

#### 10.6 Irrevocable Proxy

So long as an Investor continues to hold any Preference Shares, the Founders shall collectively, grant an irrevocable proxy (to be substituted only in the circumstances specified hereunder) or other appropriate authority to such Investor, (or any Person designated by the Investor) to vote on such number of Equity Shares of the Founder in proportion to their holdings of Preference Shares on an as if converted basis. This proxy will be deemed to be amended from time to time whenever there is a pro rata increase or decrease upon subsequent acquisition or disposition of Preference Shares by such Investor.

If a third party becomes a Shareholder holding Equity Shares it shall be a condition of issue of Equity Shares to such third party that the third party shall grant a pro-rata irrevocable proxy along with the Founders to the Investor referred above so that the effective voting rights of all parties (including such third party) are proportionate to their respective shareholding in the Company on a Fully Diluted Basis.

#### 10.7 Quorum for General Meetings

At least 3 (three) Shareholders including an authorized representative of each of the Investors, and an authorized representative of the Founders, shall be necessary to form a quorum for a valid general meeting unless the authorized representative of the Investors, and/or the Founder, as the case may be, provides written notice prior to commencement of any general meeting or adjourned meeting waiving the requirement of his presence to constitute valid quorum for a particular general meeting or adjourned meeting, as the case may be.

#### 10.8 Adjournment of General Meetings for lack of Quorum

10.8.1 If a quorum is not present within 30 (thirty) minutes of the scheduled time for any Shareholder meeting or ceases to exist at any time during the meeting, then the meeting shall be adjourned, to the same day, place and time in the next succeeding week (it being understood that the agenda for such adjourned meeting shall remain unchanged and the quorum for such adjourned meeting shall be the Shareholders present thereat, not being less than 2 (two)).

10.8.2 Provided that if the authorized representative of each of the Investors and the Founders is not present at such adjourned meeting as is required under Article 10.7, the Shareholders shall not take such action or pass such resolutions in respect of matters referred to in Article 11.12 specified in the notice of the

**FORM V**

[ See rule 21 (2)]

Form of Certificate by Principal Employer

Certified that I have engaged the applicant ( **SODEXO Facilities Management Services India Pvt. Ltd. 1<sup>st</sup> Floor, Gemstar Commercial Complex, Ramchandra Lane Extension, Kanchpada, Malad (West), Mumbai 400064**), as a contractor in my establishment, I undertake to be bound by all the provisions of the contract Labour ( Regulation and Abolition) Act, 1970, and the central Labour (regulation and Abolition) central Rules, 1971, in so far as the provisions are applicable to me in respect of the employment of contract labour by the applicant in my establishment.



Signature of principal employer:

Name and address of the establishment:

Dr. Lal Path Lab Pvt Ltd.  
Block-E , ,Sector-18, Rohini,  
New Delhi-110085

Place: New Delhi

Date: July 2014

*Dr. Lal Path Labs Pvt Ltd*  
National Reference Lab  
E-BLOCK, SECTOR-18, ROHINI,  
NEW DELHI-110085

**FORM V**

[ See rule 21 (2)]

Form of Certificate by Principal Employer

Certified that I have engaged the applicant ( **M/S Shine & Standard ,RZ-426, Gali No -11, Kailash Puri Extn, New Delhi -110045** ), as a contractor in my establishment, I undertake to be bound by all the provisions of the contract Labour ( Regulation and Abolition) Act, 1970, and the central Labour (regulation and Abolition) central Rules, 1971, in so far as the provisions are applicable to me in respect of the employment of contract labour by the applicant in my establishment.



Signature of principal employer:

Name and address of the establishment:

Dr. Lal Path Lab Pvt Ltd.  
Block-E , ,Sector-18  
Rohini, New Delhi-110085

*Dr. Lal Path Labs Pvt. Ltd.*  
*National Reference Lab*  
**E-BLOCK, SECTOR-18, ROHINI,**  
**NEW DELHI-110085**

Place: New Delhi

Date: July 2014

FORM VI-B

[See rule 81 (3)]

NOTICE OF COMMENCEMENT/COMPLETION OF CONTRACT WORK

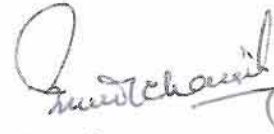
1. Name of the principal Employer and address

Dr Lal Path Labs Pvt Ltd  
Block-E, Sector-18, Rohini,  
New Delhi-110085

2. No. and date of Certificate of registration..2014018763

3. I/We hereby intimate that the contract work (Name of work) given to (Name and address of the contract) having licence No. NA dated..... has been commenced/xxxxxxx with effect from (date)/on (date) .01 July 2014.

Socxco Facilities Management S.  
150th, Devika Towers, B, Netaji  
Place, New Delhi - 110019



Signature of the Principal Employer  
Dr Lal Path Labs Pvt Ltd  
National Reference Lab  
E-BLOCK, SECTOR-18, ROHINI,  
NEW DELHI-110085

To

The Inspector

.....  
.....]

FORM VI - B

[See rule 81 (3)]

NOTICE OF COMMENCEMENT/COMPLETION OF CONTRACT WORK

1. Name of the principal Employer and address  
Dr Lal Path Labs Pvt Ltd  
Block-E, Sector-18, Rohini,  
New Delhi-110085

2. No. and date of Certificate of registration. CLA/C/66/N/D/111/84

3. I/We hereby intimate that the contract work (Name of work) given to (Name and address of the contract) having licence No. CLA/C/66/N/D/111/84 dated 25.07.1990 has been commenced/xxxxxxx with effect from (date)/on (date) 01 July 2014.

Shree G. Shastri  
RZ-426 - H Gali No 11  
Kirti Park, Gurgaon,  
New Delhi - 110045



Signature of the Principal Employer

To

The inspector

.....  
.....]

**Dr. Lal Path Labs Pvt. Ltd**  
National Reference Lab  
E-BLOCK, SECTOR-18, ROHINI,  
NEW DELHI-110085



**FORM- I**  
(See rule 17 (I) )

**Application for Registration of Establishments Employing Contract Labour**

1. Name and location of the Establishment: Dr Lal Pathlabs Pvt Ltd, Block -E ,  
Sector- 18 ,Rohini, Delhi-110085.
2. Postal address of the Establishment. Dr Lal Pathlabs Pvt Ltd  
Block-E, Sector- 18, Rohini, Delhi-110085.
3. Full name and address of the Principal Employer:(furnish father's name in the case of individuals). Dr. Lal Pathlabs Pvt Ltd
4. Full name and address of the Manager or person responsible for the supervision and control of the Establishment. Dr Vandana Lal, MD  
NRL, Block-E, Sector-18,  
Rohini Delhi-110085
5. Nature of work carried on in the Establishment. Diagnostic tests
6. Particulars of contractors and contract Labour:
  - (a) Name and address of the contractors: (a) Shine and Standard. (Palam Vill. New Delhi)  
(b) Sodexo Facilities Management services India Pvt Ltd, 1<sup>st</sup> floor ,Gemstar Commercial Complex, Kanchpada, Ramchandra lane, Malad (West), Mumbai-400064.
  - (b) Nature of work in which contract Labour: is employed or is to be employed. (a) Housekeeping & technical maintenance of eqpt.  
(b) Lab Attendants
  - (c) Maximum number of contract labour to be employed on any day through each contractor on any day or through each contractor. (a) Shine & Standard = 36  
(b) Sodexo Facilities Management Services = 44
  - (d). Estimated date of commencement of each contract work under each contractor. 01 July 2014
  - (e) Estimated date of termination of employment : of contract labour under each contractor 30 June 2015

7. Particulars of demand draft enclosed (Name of the Union Bank, amount, demand draft no. and date.)

I, hereby declare that the particulars given above are true to the best of my knowledge and belief.



For Dr. LAL PATHLABS PVT. LTD.

*[Handwritten Signature]*  
Principle Employer **DIRECTOR**

Seal and Stamp

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Office of the Registering Officer

Date of Receipt of  
Application

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849



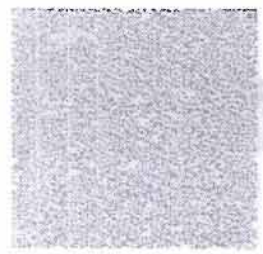
सत्यमेव जयते

**INDIA NON JUDICIAL**

**Government of National Capital Territory of Delhi**

**e-Stamp**

Certificate No.	: IN-DL45587166538018M
Certificate issued Date	: 16-Apr-2014 12:19 PM
Account Reference	: IMPACC (IV)/ dl932703/ DELHI/ DL-DLH
Unique Doc. Reference	: SUBIN-DL93270388333501541171M
Purchased by	: AJAY SINGH
Description of Document	: Article 5 General Agreement
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0 (Zero)
First Party	: AJAY SINGH
Second Party	: Not Applicable
Stamp Duty Paid By	: AJAY SINGH
Stamp Duty Amount(Rs.)	: 100 (One Hundred only)



.....Please write or type below this line.....

**AGREEMENT**

This Agreement is made at on the First day 1st June 2014 to 31 May 2015 between Shine & Standard, RZ 426/H, Gali No. 11, Kailashpuri west, New Delhi. 110045, through hereafter called as the first party and, Dr Lab Path Labs Pvt Ltd the second party through Col H.C.Seth Administrator called as the second party;

*[Faint signature]*


*[Handwritten signature]*

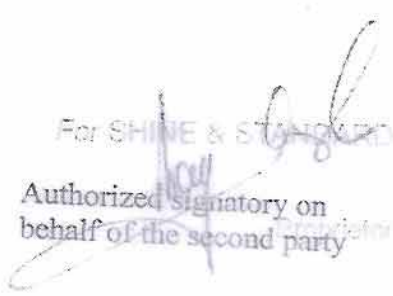
11. Work in the Labs would be :  
From 7 A.M. to 3P.M.  
From 2 P.M. to 10 A.M.  
Form 10PM to 7AM  
Side wise Manpower detail will be attached.

12. ARBITRATION

Any difference or dispute arising out of or relating to this agreement will be referred to the sole arbitrator duly appointed by mutual consent of both the parties. The arbitration proceedings will be regulated in accordance with the provisions of the Indian Arbitration Act and the rules framed there under. The hearing before the arbitrator shall be made at any mutually agreed upon place. All suits and proceedings relating to this agreement shall lie exclusively in the jurisdiction of the courts having jurisdiction under the provisions of the law.

In witness where of both parties append their signature in having accepted the same in toto.

  
Authorized signatory on  
Behalf of the first party

For SHINE & STANDARD  
  
Authorized signatory on  
behalf of the second party

WITNESSES

1. Name:  Signature \_\_\_\_\_  
Address \_\_\_\_\_

2. Name: \_\_\_\_\_ Signature \_\_\_\_\_  
Address \_\_\_\_\_

Place : \_\_\_\_\_

Dated : The \_\_\_\_\_ day of \_\_\_\_\_ 2010.